

# WIGGINTON PARISH COUNCIL

## PARISH COUNCIL MEETING Held in Wigginton Village Hall Tuesday 15<sup>th</sup> March 2022 at 8 pm

---

### MINUTES

In attendance: Cllr Axon (Vice Chair), Cllr Carr, Cllr Grammenos, Cllr Maisey, Cllr Stillwell

Gosia Turczyn – Wigginton Parish Clerk

Four members of the public

**1. Chairman's Welcome.**

In the absence of the Chairman the Vice Chair welcomed everyone and opened the meeting.

**2. Apologies for absence to be considered by the Council.**

The Council considered and unanimously accepted apologies sent by Cllr Walker, Cllr O'Sullivan and County Cllr Symington.

**3. Declarations of Interest and Dispensations.**

None.

**4. Public Participation.**


None.

**5. Hertfordshire Police.**

Not present. PCSO Martin Leadbitter sent an update about crimes that were reported during month February 2022:

Between 16/02 and 17/02 an offender has smashed the drivers side window of a black Mercedes Van parked on the driveway of a property on The Bit, Wigginton removing a wallet from within before making off. This has been investigated but unfortunately there is no clear evidence to identify the offender.

On 20/02 a member of the public was bitten by an out of control dog on Hill Green Lane Wigginton. This crime is still presently under investigation.



14/04/22

**6. Minutes of the meeting held on 15<sup>th</sup> February 2022.**

The minutes of the Wigginton Parish Council meeting held on the 15<sup>th</sup> February 2022 were PROPOSED by Cllr Maisey and SECONDED BY Cllr Carr as being correct and were to be signed by the Vice Chair.

**7. Wigginton Community Projects.**

7.1 Wigginton Helping Hands.

So far, the group had helped during Fireworks display and assisted with nail picking after the bonfire. The Council agreed to put up posters with a list of small jobs that require volunteers. Cllr Stillwell will be added as administrator on the Parish Council Facebook page.

7.2 Planting Trees project.

The Parish Council had discussed the current proposal from WI and suggested to plant fewer trees that are larger. The Council agreed to obtain quotes to carry out topographical survey of the area and design. Discussion deferred until next meeting.

7.3 Oddy 2022 and the Village Survey.

The Council decided not to do the Village Survey this year. Cllr Axon encouraged members to provide their articles and the Oddy is due to be delivered to all households by 27<sup>th</sup> April.

7.4 Queen's Jubilee Celebration.

The Council had encouraged parishioners to celebrate by participating in the Big Lunch street party.

7.5 Big Picnic.

The Big Picnic, organised by the Parish Council, will be held on the 2<sup>nd</sup> July at the Sports Field, starting at 12 noon. The Council approved an expenditure for up to £1,000 to spend on activities, PROPOSED BY Cllr Axon and SECONDED BY Cllr Grammenos and carried unanimously. The Clerk will investigate whether the current insurance policy cover special events.

**8. Warden's Report.**

The warden's report was circulated prior to the meeting and the Council discussed the matters arising from the report and actions.

**9. Clerk's report and correspondence.**

9.1 Correspondence regarding the Millennium oak tree. For information only. The Council will draft a response.

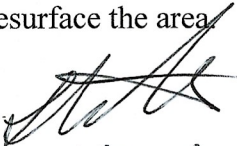
9.2 Correspondence regarding trading at the Sports Field. For information only.

9.3 Clerk's appraisal arrangement. The Clerk is due to have a performance review. The Council proposed for the Chairman and the Vice Chair to discuss the Clerk's job evaluation and development and report back to the Council. Work in progress.

**10. Play Area.**

PlayFix Ltd had agreed to fix the equipment that is still outstanding but are yet to agree the date.

Cllr Axon updated on different surface options for the play area and the costs associated. The Council is in the process of getting more quotes to resurface the area

  
19.04.22

## 11. Finance.

11.1 The bank statement, monthly budget report up to date and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts.

11.2 A resolution was passed to make the following payments, PROPOSED BY Cllr Carr and SECONDED BY Cllr Maisey and carried unanimously:

BACS presented for payment at the meeting of Wigginton Parish Council held on 15<sup>th</sup> March 2022:

PAYEE	DESCRIPTION	TOTAL: £5,560.64
Goldleaf Groundcare	Parish mowing Invoice March - LAST INVOICE	£290.23
Keith Simkin	Salary January-March	£308.00
HMRC	Clerk's PAYE contributions January, February, March	£77.40; £77.60; £77.60 respectively
The Snag Man	Work to gate and lay new path – play area, labour and materials as per quote	£1,727.71
Play Fix Ltd	Remaining amount for parts and remedial work to the play area	£2,288.50
Defibshop (Imperative Training Ltd)	Annual Service and check of the Defibrillator	£198.60
R.M. L Tree & Garden Services	Remove wind blown oak tree and snapped out branches and clear the chippings. RETROSPECTIVE APPROVAL. Work had been carried out as a matter of urgency after storm Eunice. Site was unsafe.	£240.00
Almar Tring LTD/ Matt Carr	Ultrafast Broadband Leaflets print.	£275.00

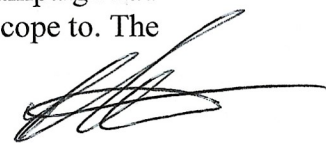
11.3 The Council resolved to pay Clerk's PAYE contributions should such cost be paid to HMRC.

## 12. Internal Controls.

The Code of Conduct was adopted unanimously.

## 13. Wigginton Ultrafast Broadband.

Cllr Carr gave an update of the progress of the campaign to bring Ultrafast Broadband to Wigginton. After some persuasion Openreach have finally agreed to proceed with the Community Fibre Partnership and have opened a pledging site where Wigginton Residents can pledge their Government funded Gigabit Broadband Voucher. The pledge target is set at around £370,000, so will require a big push to motivate sufficient residents to pledge vouchers, or the scheme will end. The campaign had recently printed leaflets and organised distribution to all residents in scope to. The campaign currently stands at 42% of their pledge target.



19.04.22

## 14. Planning.

### 14.1 DECISIONS:

- 21/04662/DRC Details as required by condition 4 (Archaeological Written Scheme of Investigation) attached to planning permission 21/03637/FHA (Two storey side and rear extension, single storey rear and front extensions). 28 Cow Roast Tring Road Tring Hertfordshire HP23 5RF Granted
- 21/04657/FHA Demolition of front porch, outbuilding and single storey rear extension. Erection of single storey front, rear and side extension. 10 Common Field Wigginton Tring Hertfordshire HP23 6EW Granted
- 21/02925/FUL Change of use from Sui Generis to C3 residential. Construction of two pairs of semi detached dwellings comprising two four bedroom properties and two three bedroom properties. Land To R/O Wigginton Garage Chesham Road Wigginton Hertfordshire HP23 6EJ Granted
- 21/04587/FHA Proposed dormer window to be constructed in rear roof plane of the original dwelling house. 16 Cow Roast Tring Road Tring Hertfordshire HP23 5RF Granted
- 22/00279/TPO Works to trees 4 Sherringham Heights Beech Park Wigginton Tring Hertfordshire HP23 6JN Granted
- 21/04721/FUL Demolition of existing dwelling and construction of new single storey dwelling The Lodge Chesham Road Wigginton Tring Hertfordshire HP23 6JE Granted

### 14.2 APPLICATIONS:

- 22/00293/FHA Demolition of existing garage block and construction of new single storey office / studio Courtwycks Hemp Lane Wigginton Tring Hertfordshire HP23 6HE Support.
- 22/00365/FUL Change of use of land from equestrian to residential and construction of single storey dwelling to replace existing stable block. Hill Green Farm Hill Green Lane Wigginton Tring Hertfordshire HP23 6HD Objection. The Parish Council agreed to send further comment to the planning officer: Should this planning application be granted the Council would like attention to be given for proper maintenance of the footpath and protection of the access for the public.
- 22/00664/FHA Garage Loft Conversion and Carport Extension Dunedin Chesham Road Wigginton Tring Hertfordshire HP23 6JE Support.
- 22/00615/DRC Details as required by conditions 1 (time limit), 2 (materials), 3 (sustainability), 6 (use classes), 13 (EVC), 14 (cycle storage), 15 (ecology), 16 (landscaping), 17 (tree protection) and 21 (educational resource) attached to planning permission 21/00677/FUL (Demolition of existing stable block. Construction of new



19.04.22

dwelling (amended scheme).) Park Farm The Twist Wigginton Tring Hertfordshire  
HP23 6DU Support.

- 22/00761/FHA Construction of gazebo and log store Hunters Quay Hemp Lane  
Wigginton Tring Hertfordshire HP23 6HF Support.

**15. Traffic and Speeding.**


Clr Stillwell attended 20's Plenty online meeting and updated the Council on  
different ways on how to lower the speed around the village.

**16. Footpaths and Open Spaces.**

Berkhamsted Raiders agreed to put dog signs at the Sports Field.

**17. Any Other Business.**

Meeting Closed 22:10

  
19.04.22